JAVITS CENTER
Marketplace for the World
2016sa

Jacob K. Javits Convention Center

Electrical Request Form

This Order Form and payment must be postmarked or emailed 15 days prior to show opening date to qualify for Advance Rate. All orders must be submitted with a signed Service Order Payment Form.

Show Name (15553) TEXWORLD USA

Show Month 01/16

Advance Rate Deadline: Jan 9, 2016

Company Name _____ Booth Number _____

Event Contact _____ Email Address _____

Phone Number _____ Fax Number _____

I ALSO AUTHORIZE CHARGING ANY UNPAID BALANCE TO MY CREDIT CARD SUBMITTED ON THE JKJCC PAYMENT POLICY FORM.

SIGNATURE _____ DATE _____

Item #	Description	Quantity	Advance Rate	Standard Rate	Amount
110 volt Electric Service Connections (Lights, Computers & Small Appliances)					
E25	Up to 500 watts		$118.35	$173.40	
E26	501 - 1000 watts		$195.35	$281.55	
E27	1001 - 1500 watts		$236.65	$343.25	
	add 25% for 24 hr. service (use only with above outlets)				
E28	Multi Box - 4 Outlets (use only with above outlets; 1 unit per connection)		$ 43.85	$ 65.80	
E29	Plug Strip - 6 Outlets (use only with above outlets; 1 unit per connection)		$ 43.85	$ 65.80	
110 volt Electric Equipment Connections (One Dedicated Line for Heavy Duty Service ONLY - No Multiple Connections Allowed) (Labor not included) add 25% for 24 hr. service					
E30	1501 - 2000 watts		$251.95	$359.05	
E31	2001 - 2500 watts		$338.25	$489.30	
	For 208 or 460 volt Service		**See Electrical Voltage Price List**		
E32	One 120 Watt Flood lamp - Clamp On		$177.00	$255.00	
E33	Twin 120 Watt Flood lamp - Goose Neck		$213.20	$307.05	
E82	150 Watt Skanda Light		$187.70	$268.80	
E80	One 300 Watt Light Quartz		$192.80	$280.50	
S85	1 - 1000 Watt Parcan (Floor Plan Required) *		$469.40	$642.80	
	Any Parcan order received less than 15 days prior to show opening will be subject to standard rate				

Exhibitors may install their own equipment provided the following requirements are met:
- The booth is no larger than 10 x 10
- The work is done by the exhibiting company's own employee(s)
- No tools or ladders are required or used
- The service order is for 500 watts or less
- No more than 4 lights are being installed

All other installations of exhibitor-owned equipment will require labor.

Labor for all other installations will be billed in 1/2 hour increments as set forth below.

E97 - Straight Time	7:30am to 3pm, Monday through Friday	$68.70 per 1/2 hour
E98 - Overtime	All hours other than above and Sat., Sun., and Holidays	$90.00 per 1/2 hour
E83 - Move Out Charge		$79.20 per 1/2 hour

(Electrical orders only)

E72- Use of manlift per hour. $114.75 Advance rate, $143.85 Standard rate.

E76- Use of manlift 4 hours OR more per day for exclusive use. $458.00 Advance rate, $572.40 Standard rate.

***** Taxable Item*** State and Local Taxes will be added**

Total $ _____

State and Local Sales Taxes will be added to taxable items

Floor Plan Required

See Page 2 for mailing instructions

Special Conditions, Materials, and 24-Hour Service

JKJCC USE ONLY

Received By

Credit Card Authorization #

Check #

Invoice #

On-site Customer Signature

JKJCC PAID STAMP

See reverse side for instructions and conditions.

For faster ordering with a confirmation call toll-free 1.877.452.8487or go to www.JavitsCenter.com **effective 1/1/2016**

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Electrical Voltage Price List and Information

This Order Form and payment must be postmarked or email 15 days prior to show opening date to qualify for Advance Rate. All orders must be submitted with a signed Service Order Payment Form.

VOLTAGE

Show Name (15553) TEXWORLD USA Show Month 01/16

Company Name Booth Number

Advance Rate Deadline: Jan 9, 2016

208 Volt & 460 Volt Service
(Non Taxable)

208 Volt Single Phase

Item	Amps	Advance Rate	Standard Rate	Quantity
S47	1-30	$ 473.40	$ 686.50	
S48	31-60	$ 686.50	$ 999.00	
S49	61-100	$1030.00	$1498.00	
S30	101-200	$2236.00	$3240.00	
S31	201-400	$3276.00	$4732.00	

208 Volt Three Phase

Item	Amps	Advance Rate	Standard Rate	Quantity
S54	1-30	$ 546.40	$ 795.90	
S55	31-60	$ 754.50	$1092.00	
S56	61-100	$1082.00	$1560.50	
S32	101-200	$2434.00	$3526.00	
S33	201-400	$3858.50	$5595.00	

460 Volt Single Phase

Item	Amps	Advance Rate	Standard Rate	Quantity
S68	1-30	$1030.00	$1498.00	
S69	31-60	$1269.00	$1726.50	
S70	61-100	$1384.00	$1768.50	
S71	101-200	$2371.00	$3432.00	
S73	201-400	$3346.00	$4661.50	

460 Volt Three Phase

Item	Amps	Advance Rate	Standard Rate	Quantity
S61	1-30	$1134.00	$1418.00	
S62	31-60	$1352.50	$1690.50	
S63	61-100	$1383.50	$1768.50	
S34	101-200	$2548.00	$3432.00	
S35	201-400	$3926.00	$5251.50	

Prices include labor to install & remove service to Javit's disconnect point. Additional labor will be required for hook-up of exhibitor equipment. **Add 25% to price(s) for 24-hour service.**

Grand Total $

Electrical Power & Multi Box/Plugin Strip Connection

Multi box/Plug in Strip is an extension cord only and requires an Electrical Wattage.

A) All of the Javits electrical watts are SINGLE connections Items E25, E26, E27, E30, E31 on the Electrical Request Form.

B) When ordering Electrical Service and requesting a Multi Box or a Plug in Strip please note the Fire Hazards:
1- It is a Fire Hazard to connect more than one Multi Box or Plug in Strip to a single connection.
2- It is a Fire Hazard to connect a Multi Box into another Multi Box or a Plug in Strip.
3- It is a Fire Hazard to connect a Plug in Strip into another Plug in Strip.

C) Here are some examples on how to include a Multi Box or Plug in Strip:
1- If you order one E25, you may order: one Multi Box or one Plug in Strip.
2- If you order two E25, you may order two Multi Boxes or two Plug in Strips or one Multi Box with one Plug in Strip.
3- If you order one E25 and one E26, you may order: two Multi Boxes or two Plug in Strips or one Multi Box with one Plug in Strip.

If you still require assistance please call our Electricians at (212) 216 - 2645.

****** PLEASE SUBMIT THIS FORM WITH ELECTRICAL REQUEST FORM ******

Jacob K. Javits Convention Center

The following illustrates the choices of lighting fixtures available as listed on the Electrical Service Request Form.

E82 - 150 Watt Skanda Light	E32 - 120 Watt Clamp-on flood lamp (one bulb) E33 - 120 Watt Gooseneck flood lamp (two bulbs)
E80 - 300 Watt Light Quartz	**S85 - 1000 Watt Parcan Light**

JAVITS CENTER
Marketplace for the World

Attention Exhibitors
Electrical Service Installation Notice

Pre-ordering your services can save you time and money. Once you're on-site, please be sure to check in with the Javits electrical foreman when you are ready for installation of your electrical services. It's a good idea to have a copy of your Service Order form and proof of "sent confirmation" with you. Most electrical foremen are located within the Exhibit Hall in the front of the aisle near the restrooms. Information of location on Crystal Palace and all Concourse Level electrical foremen is available at the Service Center.

If you have questions or require assistance with installation, please call

Electrical Services

212 216-2655

Jacob K. Javits Convention Center
655 West 34th Street
New York, NY 10001-1188
877.452.8487
www.javitscenter.com

JAVITS CENTER
Marketplace for the World

TEXWORLD USA

2016sa

SERVICE ORDER(S) PAYMENT FORM

Required for Electrical, Cleaning, Plumbing, and Telecommunication Services
(No service will be provided without payment and completion of Section 1 & 2 and the return of this form as well as a booth floor plan, where appropriate, and the order form for the specific service required.)

Customers who choose to pay by check or money order must also supply a valid credit card number. Credit Card charges are limited to $10,000 per order/invoice. Any order exceeding $10,000 must be paid by company check. Any balance due during or at the end of the show and does not exceed $10,000 will be billed directly to the credit card number. The Advance rate will only be valid and processed for orders with payment postmarked or emailed 15 days prior to the show opening date. By your signature below, you acknowledge and agree to these terms and authorize JKJCC to bill your credit card. **Personal checks or checks drawn on foreign banks are not accepted.** Failure to follow these instructions will result in a delay in services.

Make checks payable to the **JACOB K. JAVITS CONVENTION CENTER**.
Please mail order forms with payment to:
Jacob K. Javits Convention Center
655 West 34th Street
New York, NY10001-1188
OR e-mail the COMPLETED & SIGNED Service Forms to: Services@JavitsCenter.com

Advanced Rate Deadline: Jan 9, 2016

Show Name: (15553) TEXWORLD USA	Show Booth:	Show Month: 01/16
Exhibiting Company Name:		

Section 1 (Billing Information)

Billing Company Name: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Contact: _____ Phone: _____ Fax: _____

Contact Signature: _____ Country _____

Section 2 (Billing Credit Card expiration date must be valid throughout the event listed above)

☐ American Express ☐ MasterCard ☐ Visa ☐ Diners Club ☐ Discover ☐ JBC

Card Number: _____ Expiration Date: _____/_____ (Month / Year)

Card Holders Name **(Print)**: _____

Card Holders (Signature): _____ Date: _____

Contact: _____ Phone: _____ Fax: _____

Section 3

☐ Please check here if checks are included. Email Address: _____

For faster ordering with a confirmation call toll-free 1.877.452.8487
or go to www.JavitsCenter.com

effective 1/1/2016

ELECTRICAL SERVICES REQUEST

SERVICE ORDER INFORMATION

1. Conditions for processing service order forms are:

    a. PAYMENT AND CREDIT CARD INFORMATION FOR SERVICE MUST ACCOMPANY SERVICE REQUEST.
    Date payment is received shall determine the applicable rate.

    b. Incomplete information regarding hook-up or power requirement will delay processing.

    c. Booth Number(s) must be identified on face of form.

    d. Desired location of power in booth(s) must be designated. For large booth, attach floor plan.

    e. If third party billing is required, service contract must include company name c/o display house. Display house address and contact name must be indicated on service contract. Payment policy will apply.

2. Credit will not be given for electrical service installed and not used. Services cancelled prior to installation will be subject to cancellation fee.

3. Claims and / or billing disputes will not be considered unless filed by exhibitor prior to close of exposition at the JKJCC Service Desk. Non-receipt of service must be reported to the JKJCC Service Desk prior to close of the day for verification and consideration.

4. Unpaid balances are subject to past due penalties.

5. Returned checks will be subject to a $50.00 fee plus forfeiture of the discount rate for all services ordered.

IMPORTANT RULES AND REGULATIONS

1. With some exceptions, no one other than a JKJCC electrician can make any electrical connections or install/ remove cable or fixtures. Please consult Show Management or JKJCC personnel for additional information.

2. Unless otherwise noted, all material and equipment furnished by JKJCC for service shall remain the property of JKJCC and shall be removed only by the JKJCC at the show closing.

3. Permanent building utility outlets are not part of booth space and are not to be used by exhibitors.

4. Use of open clip sockets, latex or lamp cord wire, duplex or triplex attachment plugs in exhibits is prohibited.

5. All exhibitors' cords must be of the three-wired type. All exposed non-current-carrying metal parts of fixed equipment, which are liable to be energized, shall be grounded.

6. All electrical equipment must be properly tagged and wired with complete information as to type of current, voltage, phase, cycle, horsepower, etc.

7. Electrical power for lights and displays will be turned on one hour prior to show opening and turned off at show closing.

8. Unless otherwise directed, JKJCC installers are authorized to cut floor coverings to permit installation of service.

9. JKJCC is not responsible for voltage fluctuation or power failure because of temporary conditions.

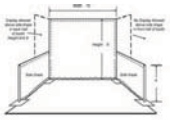
10. All electrical service connections (110V) include one female outlet unless a multibox or plug-in strip is ordered.

TIPPING IS NOT PERMITTED ANY REQUESTS FROM PERSONNEL FOR GRATUITIES SHOULD BE IMMEDIATELY REPORTED TO JKJCC MANAGEMENT.

MAKE CHECKS PAYABLE TO THE JAVITS CENTER
Please retain a copy for your records.

Return with payment to:
Jacob K. Javits Convention Center
655 West 34th Street
New York, NY 10001-1188

Phone 877.452.8487
Email: Services@JavitsCenter.com **(Credit Card Payment Only)**
www.JavitsCenter.com



Booth Diagram Distribution Only

Use for booth diagrams ONLY

NOTE: Submit a floor plan ONLY to the departments you have ordered services from.

All plans **MUST** include:

Show Name
Company Name
Booth Number or Location

Electrical:

Email: Services@JavitsCenter.com
Mail: Electrician c/o JKJCC
655 West 34th Street
New York, NY 10001-1188

Plumbing:

Email: Services@JavitsCenter.com
Mail: Plumber c/o JKJCC
655 West 34th Street
New York, NY 10001-1188

Telecommunication:

Email: Services@JavitsCenter.com
Mail: Telecommunication Installer c/o JKJCC
655 West 34th Street
New York, NY 10001-1188

Important Notice:

* **No** service will be provided without a Service Request Form **AND** a Credit Card on file.

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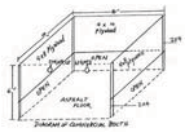
Javits Center Booth Diagram



Please use this form or submit your own form.

Email this form along with your order forms to Services@JavitsCenter.com

Check all that apply: ☐ Telecom ☐ Electrical ☐ Plumbing

Advanced Rate Deadline: Jan 9, 2016

Show Name: (15553) TEXWORLD USA

Show Month: 01/16

Company Name: _____ Booth Number: _____

Each box is considered one (1) foot (i.e. 10 x 10 booth should use only 10 horizontal and vertical boxes)

Back Wall (or back of booth)

Side Wall

Side Wall

Aisle